

**Town of Camden
Regular Town Council Meeting
Camden Municipal Building
November 5, 2012**

CALL TO ORDER

Mayor Edmanson called the meeting to order at 7:00 p.m. and noticed that this regular Council meeting is being held in compliance with Delaware Open Public Meeting Act by posting the agenda on October 28, 2012, in the following manner:

- a. The electronic sign; and
- b. The Official Bulletin Boards; and
- c. The official Town of Camden Web Site

Madison Allen, W.B. Simpson Student Council President led attendees in the Pledge of Allegiance.

Mayor Edmanson led attendees in a moment of silence.

Council Attending: Mayor Edmanson, Vice Mayor King, Councilman Casquarelli, and Councilman Dougherty

Council Absent: Councilman Green

Staff Attending: Town Manager Aaron Chaffinch, Town Clerk Amanda Wooleyhand, Code Enforcement Officer Harold Scott, Jr., Town Finance Office Patrick Cullen, Chief William Bryson, Captain Gary Melvin, Detective Marc Whitney, and Town Solicitor, Craig Eliassen.

AMENDMENTS

None

ANNOUNCEMENTS

- Town hall will be closed for the following Holidays:
 - 1) Tuesday, November 6th in observance of Election Day
 - 2) Monday, November 12th in observance of Veterans Day
 - 3) Thursday & Friday, November 22nd & 23rd in observance of Thanksgiving
- The Town of Camden will be hosting their first annual “Caroling in Camden” event on December 7, 2012. Please see flyer attached to the Agenda.
- MUNICIPAL ELECTION is scheduled for Saturday, February 23, 2012 from 12-8pm at the Camden Municipal Building. We currently have one council set open. Qualified parties may submit a letter of intent to the Town Clerk no later than the close of business on Friday, January 25, 2013.

MINUTES

Motion made by Councilman Casquarelli, seconded by Councilman Dougherty to approve the October 1, 2012 regular meeting minutes. Roll Call;

Mayor Edmanson-Yes
Councilman Casquarelli- Yes
Councilman Dougherty-Yes
Vice Mayor King-Abstained due to absentee at meeting
Councilman Green-Absent

CORRESPONDENCE

None

FINANCE REPORT

Patrick Cullen stated after four months into the 2013 fiscal year there were no major areas of concern.

Mr. Cullen stated 85% of budget revenue has been collected.

Mr. Cullen stated that actual expenditures were \$695,000 and the expected expenditures for 2013 fiscal year are \$1,923,000.

Mr. Cullen explained to Mayor and Council that he is working on items that were asked by the new auditors such as, internal controls and policies and procedures. Mr. Cullen will submit draft procedures to Mayor and Council.

Mr. Cullen stated that the new auditors will set a meeting for the upcoming audit.

POLICE REPORT

Chief Bryson report included but was not limited to traffic arrests and criminal activity.

Chief Bryson stated that a new vehicle, Ford SUV, will cost the town \$25,987.00 and delivery would take approximately 6 to 8 weeks.

Chief Bryson stated that if the police traded in the 2004 vehicle that has 109,000 miles they could get roughly \$1200.00. Chief Bryson said the 2005 vehicle was hit by a deer and caused \$3900.00 in damages and would cost \$750.00 for new markings. Chief Bryson explained that if they took the parts off the 2004 vehicle and put them on the damaged vehicle it would only cost the Town \$700.00 to swap parts.

Chief Bryson stated that all 3 TV's are not working in the Council Chambers and the Distribution box is not working as well.

TOWN MANAGER REPORT

Mr. Chaffinch stated that the cost of the move from the 3rd to the 2nd floor was \$19,260.84.

Mr. Chaffinch informed the residents that trash and yard waste pickup will be Tuesday due to Hurricane Sandy.

Mr. Chaffinch stated that On-Site Construction started the Catch Basin project today and would go in the following order:

- 1) Wal-Mart
- 2) Newells Creek
- 3) Tamarac
- 4) Throughout Town

Mr. Chaffinch stated that Senator Bushweller gave the Town grant money in the amount of \$122,000 which covered repairs to all the catch basins throughout Town that were damaged.

Mr. Chaffinch stated the Town received a check from CWSWA in the amount of \$4601.10 for the Tamarac Pumping Station. He explained that the Sirens were disconnected, and the Town will not be receiving an electric bill for that now.

Councilman Casquarelli asked Mr. Chaffinch the timeline on the projects throughout Town? Mr. Chaffinch stated Redner's projected completion date is in February 2013, Cheddars is April 20th, 2013, and CNB is December 3, 2012.

Mr. Chaffinch stated that the Town received a partial payment for past due taxes from Tidbury Crossing.

CAMDEN WYOMING FIRE DEPARTMENT

Mr. Tom Rigsby of the CWFD reported 237 ambulance calls and 48 fire calls.

Mr. Tom Rigsby stated that there were 33 volunteer's at the fire house from 6:00pm Sunday until 8:00am Tuesday in preparation of Hurricane Sandy.

CAMDEN WYOMING SEWER & WATER AUTHORITY

Mark Dyer stated there is a meeting Tuesday, November 13th at 7:00pm.

FRIENDS OF HISTORIC CAMDEN

None

MAYOR

Mayor Edmanson thanked everyone who participated in Rider Pride Day.

Mayor Edmanson thanked Mr. Chou from Wal-Mart for his donations to the Town.

Mayor Edmanson acknowledged Senator Bushweller for everything he has done and is continuing to do for the Town.

PRESENTATION

Police Department-Award Presentation

Chief Bryson and Captain Melvin presented A Distinguished Service Award to John B. Craig. Mr. Craig is an employee at Wal-Mart who helped police identify a man who robbed Dunkin Donuts. The male and female robbed Dunkin Donuts, went into Wal-Mart parking lot and changed clothes, and then shopped in Wal-Mart. Mr. Craig followed the man by video surveillance and helped police with their investigation.

Metropolitan Planning Organization-Regional Transportation Plan

Ms. Kate Layton for MPO gave a presentation on the Transportation Plan over the next 25 years.

OLD BUSINESS

Police Vehicle

Motion made by Councilman Dougherty, seconded by Vice Mayor King to fund the purchase of a new police vehicle and transfer new parts from the 2004 vehicle to the 2005 vehicle that was damaged. Funding will be from the real estate transfer taxes. All in favor; none opposed. (Councilman Green; absent)

Chief Bryson stated the Police have two other vehicles;

- 1) 2004 with 79,000 miles
- 2) 2005 with 74,000 miles

HVAC-Duct Work Repair

Mr. Chaffinch stated the Town had \$600.00 from the Energy Grant left over and the Town received a proposal from Hiott in the amount of \$11,150.00. Mr. Chaffinch asked for a motion to approve the proposal received from Hiott.

Councilman Dougherty asked how many systems would be repaired because when the presentation was given at the last council meeting they talked about 7 different systems.

Mr. Chaffinch stated that there is only one system that the duct work needs to be changed out.

A motion was made by Vice Mayor King, seconded by Councilman Casquarelli to approve repair of Duct Work at Town Hall from John Hiott Refrigeration and Air Conditioning Inc., and not to exceed \$11,150.00 as noted on the proposal minus the grant money still left.

NEW BUSINESS

Recovered property bicycle storage

Mayor Edmanson stated that the Police Department has to keep recovered bicycles secure for one year.

Chief Bryson said there are roughly 15 bikes and could increase to roughly 30 bikes at a time. Chief Bryson recommended a 15 X 15 room to store the potential 30 bicycles.

Chief Bryson stated they looked at the maintenance building and hanging the bikes would be a safety issues with the police trying to hang them. Chief Bryson said he is fine with a secure fenced in area at Town Hall. Mayor Edmanson stated he did not want to put anything around Town Hall to “junk” it up.

Three suggestions were made by Vice Mayor King to either rent something, fence in area around the public works warehouse, or rent property from Mr. Townsend.

Mayor Edmanson stated he believes there is room in the public works warehouse and asked Harold to look into a 15 X 20 space.

Councilman Dougherty asked when settlement on the old Police Building is. Mr. Chaffinch stated that an agreement was good until November 24th, so he should know something by then.

PUBLIC COMMENT

Rebecca Fahey-Barclay Farms- Ms. Fahey asked if there was insurance on the TV's that the town could use for repair. Mr. Chaffinch said there is a \$1000.00 deductible.

COUNCIL COMMENTS

Councilman Dougherty asked who is responsible for the electric bills for the traffic lights on Main Street/Camden-Wyoming Ave and Main Street/Old North Road. Mr. Chaffinch said he will talk to Delmarva Power and get back to Councilman Dougherty.

EXECUTIVE SESSION

At 8:48pm a motion was made by Councilman Casquarelli, seconded by Vice Mayor King to recess the regular session meeting and open an Executive Session to discuss qualifications of a citizen to hold a job under section 10004 (b) (1). All in favor; none opposed. (Councilman Green; absent)

At 9:46p.m a motion was made by Councilman Casquarelli, seconded by Vice Mayor King to adjourn the Executive Session and return to regular session. All in favor; none opposed. (Councilman Green; absent)

ADJOURNMENT

At 9:47pm a motion was made by Councilman Dougherty, seconded by Vice Mayor King, to adjourn the regular meeting. All in favor; none opposed. (Councilman Green; absent)

Respectfully submitted,

Amanda Wooleyhand, Town Clerk